

glenwood's downtown market

EBT, Debit and Credit Service Program Vendor Agreement

Glenwood's Downtown Market ("the Market") has an EBT (Food Stamp), Debit and Credit Service Program, which enables us to accept Food Stamp, debit and credit card transactions. The Market's goal, with our vendors as partners, is to provide to offer fresh, local food to community members who use Food Stamps. Because we are offering debit and credit card services, our vendors realized over \$11,000 in additional revenue in 2010.

The Market will process EBT, debit and credit card transactions on a wireless machine and give customers wooden tokens in return. **RED Food Stamp tokens are \$1 denomination and can only be used to purchase Food Stamp-eligible items; GREEN** debit and credit card tokens are a \$10 denomination and can be used to purchase any item at the Market. The customers will use these tokens to purchase vendors' products. At the end of each market day, vendors will count the tokens they have received, and return them to the market manager in the bag provided, for redemption. A check will be issued for the redemption amount at the following market. Vendors will benefit from the program as if they had individual wireless machines, but without the expense and additional bookkeeping tasks that would be required.

For consistency in the program and clarity for market customers, all vendors selling eligible Food Stamp items will be required to accept Food Stamp tokens; and **all** vendors will be required to accept \$10 general use tokens. Please read the USDA Food Stamp rules outlined below. Due to Federal Regulations of the Food Stamp Program, we are asking all vendors to sign this agreement, certifying that they are aware of the rules of the program. All information regarding individual vendor participation will be held confidential by the Market management.

USDA FOOD STAMP PROGRAM RULES

Food Stamp Benefits CAN be used to buy:

- *Fruits, vegetables, herbs, meat, fish, poultry, dairy products, honey, cider and other non-alcoholic beverages, bakery items, seeds and plants intended for growing food*

Food Stamp Benefits CANNOT be used to buy:

- *Non-food items; foods intended to be eaten on site (ready-to-eat) and hot foods; alcohol or tobacco products; pet foods; vitamins and medicines*

*You may **NOT** set a minimum purchase requirement for Food Stamp items, and **NO** cash can be given as change for the \$1 Food Stamp Tokens. (Change can be given for \$10 tokens.)*

I, _____, on behalf of my business, _____, agree to accept Glenwood's Downtown Market Food Stamp tokens for eligible items, and to abide by the rules described herein regarding the acceptance of Food Stamp tokens and general use tokens issued to customers by the Market for the purchase of my/our products. I/we agree to follow all USDA Food Stamp Program rules, as outlined at the bottom of this agreement. I/we understand that this benefit offered by the Market to its vendors is a responsibility as well as a privilege, which can be terminated immediately if any of the conditions stated herein are violated. Any one member of a business who signs this agreement agrees to hold all representatives of the business responsible to this agreement.

(Vendor Signature)

(Date)

(Business Name)

Vendors may accept **only** tokens stamped with the Market's name. Tokens or coupons stamped with another market's name will be returned to the vendor. If at any time you suspect fraud or counterfeit tokens, report this to the Market Manager immediately.