



VENDOR APPLICATION

Glenwood's Downtown Market Eligibility

MARKET INSURANCE:

Colorado weather can change in a minute. Powerful wind gusts can easily lift your tent and set it elsewhere, resulting in damage to your product, other vendors' products, or injuring people nearby. The cost and liability of this, or other damage, could be phenomenal. The Market does not carry insurance that covers vendors, so it is essential you have your own policy. Every vendor is required to have event insurance. An insurance policy will cover you for one year, date to date, and include all events you take part in throughout the year. You will not be accepted until we receive a copy of your insurance policy.

GROWER ELIGIBILITY REQUIREMENTS:

All fresh produce and agricultural products must be Colorado-grown. Vendor resale is 40% of your product unless your offering does not duplicate another vendor's product (i.e., fresh milk, eggs, cheese, vegetables, meat products); at which point it may be 100% resale. Prices must be competitive and in line with other vendors. Underselling will not be tolerated.

ARTISAN ELIGIBILITY REQUIREMENTS:

All art must maintain the sense of an outdoor market (nothing mass-produced). Vendors will maintain the highest quality and limit duplication of product. Artisans may choose a 5-week mini season or a full 15 week season; however, full season vendors have preference.

GOURMET/HOT FOOD VENDORS:

Food must be prepared in a commercial, State Health Department approved kitchen and then reheated to serve at the market or sold in preserved form. Vendors must comply with all Public Health Regulations pertaining to their product. Download applicable forms at glenwoodmarket.com

Vendor Application

Complete and return this application by **April 15th, 2022**. Applications will be accepted after this date and throughout the season based on availability. Glenwood's Downtown Market is loyal to returning vendors.

CONTACT INFORMATION

Business Name: _____

Primary Contact _____

Mailing address: _____

City: _____ State _____ Zip _____

Cell Phone: _____

Email: _____

Website: _____

Select the appropriate category:

Produce Gourmet Hot Foods/Baked Goods Artisan Cottage Foods

VENDOR SPACE

<p>VENDOR SPACE FULL SEASON, check one:</p> <p><input type="checkbox"/> 10 X 10 vendor space: \$375/15 week season</p> <p><input type="checkbox"/> 20 x 10 vendor space: \$600/15 week season</p> <p><input type="checkbox"/> 30 x 10 vendor space: \$750/15 week season</p>	<p>VENDOR SPACE MINI-SEASON, check one:</p> <p>10x10 vendor space: \$150 <input type="checkbox"/> 1st Mini (June 14 - July 12)</p> <p>10x10 vendor space: \$150 <input type="checkbox"/> 2nd Mini (July 19 - Aug 16)</p> <p>10x10 vendor space: \$150 <input type="checkbox"/> 3rd Mini (Aug 23 - Sept 20)</p>
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Note of Absence

We require advanced notice of absences. If you will be absent, call or text 970-618-3650 or email glenwoodmarket@gmail.com as soon as possible. More than 2 absences in a season may result in loss or forfeiture of your deposit and booth space. It is expected and required that all vendors are open until 8 p.m.

Special Event Sales Tax License

All vendors are required to have a Special Event Sales Tax License. We recommend purchasing your license after you have been accepted. You can download the application at colorado.gov or at glenwoodmarket.com. A copy of your sales tax license must be present in your booth.

Sign and Date

I hereby release and forever discharge the City of Glenwood Springs, Glenwood's Downtown Market, its officers, agents, employees and volunteers from any responsibility, personable liability, claims, loss or damages arising out of, or in conjunction with my participation in Glenwood's Downtown Market. Glenwood's Downtown Market will not be responsible for any injury sustained by exhibitors or guests while within or around space designated for exhibits. Exhibitors (vendors) assume all liability for stand and products sold. Exhibitors (vendors) also agree to hold harmless and release any employees or volunteers of Glenwood's Downtown Market. By signing this application form, the applicant agrees to abide by all policies set forth by Glenwood's Downtown Market Board.

Vendor Signature

Date

Submit with your signed application:

_____ Insurance Policy

_____ Signed Vendor Token Agreement

_____ \$50 refundable deposit check

_____ Booth Fee: _____ \$375 booth fee _____ \$600 booth fee _____ \$150 mini season fee

Mail to:

Glenwood's Downtown Market
P. O Box 2831
Glenwood Springs, CO 81602